



## Simcoe Street Public School Code of Conduct



DISTRICT  
SCHOOL BOARD  
OF NIAGARA  
Achieving success together  
[www.dsbni.org](http://www.dsbni.org)

The following *Code of CONDUCT* has been established in accordance with the following District School Board of Niagara's Policies and Administrative Procedures and Ministry of Education Guidelines.

The Simcoe Street Public School *Code of CONDUCT* is communicated to parents/guardians and students *annually*, as per the District School Board of Niagara directive, on the

Simcoe Street Public School website:

[simcoestreet.dsbni.org](http://simcoestreet.dsbni.org)

Our school is environmentally conscious.

## Simcoe Street Public School

### *Code of CONDUCT”*

#### **INTRODUCTION:**

At Simcoe Street Public School, we are committed to promoting a school environment conducive to effective learning/teaching and mutual respect, where individual/group needs, rights and responsibilities are recognized. At Simcoe Street Public School, our goals are:

- to maintain the best possible CARE, WELFARE, SAFETY and SECURITY for all students, staff and visitors within our school environment.
- to develop citizens who think critically, make appropriate decisions/choices, behave responsibly, respectfully and strive towards academic excellence in a safe and supportive learning environment.

#### **Student Rights:**

##### *Students have the right to:*

1. be treated with fairness, respect and dignity.
2. learn in a safe and secure school environment.
3. learn in an atmosphere free of intimidation, verbal, physical, sexual, ethnic, religious or racial harassment.

#### **Student Responsibilities:**

##### *Students have the responsibility to:*

4. attend class regularly, be punctual, prepared and ready to learn.
5. behave in a responsible and courteous manner that is respectful to themselves, all staff, parents/guardians, volunteers, visitors, crossing guards, school supervisors and fellow students at Simcoe Street Public School or at any school authorized events/activities
6. be respectful of school property .
7. follow appropriate hygiene and personal habits
8. be environmentally conscious (Reduce, Reuse, Recycle) on school property.
9. refrain from bringing anything to school that may compromise the safety of others.
10. follow the ‘C.H.A.M.P.s’ school and/or classroom expectations. C.H.A.M.P.s refers to student expectations for **Conversation, Help, Activity, Movement and Participation** regarding a particular routine.
11. use non-violent means to resolve conflict. Seek staff assistance, if necessary, to resolve conflict peacefully.
12. report unsafe situations, events or bullying that may interfere with his/her safety while at school or on the way to and from school.

**Parent/Guardian Rights:**

*Parents/guardians have the right to:*

- 1.expect that their child(ren) will be safe and secure at school or other related school activities.
- 2.be welcomed and encouraged to become involved in a wide variety of school activities and the School Council
- 3.open communication regarding their own child(ren)'s academic, social/emotional, behavioural and physical performance.
- 4.be informed of programs, events, activities and issues at school.
- 5.be welcomed at the school and encouraged to openly discuss the policy and procedures of our school.

**Parent/Guardian Responsibilities:**

*Parents/guardians have the responsibility to:*

- 6.discuss with their child(ren) and support the Simcoe Street Public School Code of CONDUCT".
- 7.ensure that their child(ren) attend school regularly and punctually and promptly notify the school if their child(ren) are going to be late or absent (Regulation298, Section 23 (2), Education Act, 1993)
- 8.cooperate and support the efforts of school staff in maintaining a safe and respectful learning environment for all students
9. .report unsafe situations, bullying or events that may interfere with a child's safety at school or on the way to and from school.

**Teacher/Support Staff Rights:**

*Teachers and Support Staff have the right to:*

- 1.expect and receive support, respect and cooperation from the school community.
- 2.expect that students attend class regularly, punctually and be prepared

**Teacher / Support Staff Responsibilities:**

*Teachers and Support Staff have the responsibility to:*

- 3..provide a pleasant, inviting, inclusive, friendly, safe and positive environment conducive to learning and communicate the belief that each student is a valued and respected member of our school community.
- 4.communicate to parents/guardians regularly and meaningfully on issues related to their child's academic, social and behavioural progress.
- 5.provide a trustworthy environment for students and parents/guardians to express their concerns.
- 6.maintain consistent and fair standards of behavior of all students.
- 7 .support each child in their efforts to use strategies that will help them solve conflicts and be responsible decision makers.

Each classroom teacher, together with the students, develops a list of classroom expectations, rules, routine and procedures. All minor offences, involving the neglect of attention to classroom expectations or rules, will be handled by the classroom teacher.

Simcoe Street Public School uses the “progressive discipline” approach which makes use of a range of preventative strategies and positive practices/ interventions, supports and consequences (not in any particular order) that are developmentally appropriate. This includes opportunities for students to learn from mistakes and focus on improving behaviour and making good choices.

Progressive discipline include early and ongoing positive behaviour managements practices such as: program modifications or accommodations; positive encouragement and reinforcement; class placement; counseling, referral to the In School Team; verbal reminders and cuing the student; review of expectations with the student (addressing inappropriate behaviour); informal/ formal discussion with the student/teacher and/or Principal providing opportunities for students to learn from their choices he/she made.

Progressive discipline may also include a range (not in any particular order or sequence) of interventions, supports and consequences when inappropriate behaviour(s) have occurred with a focus on improving the behaviour(s). such as:

- conferencing with the parent/guardian for parental awareness and involvement and support.
- removal of privileges (class trip)
- unsafe or disrespectful behaviour that warrants a formal Discipline Report from the bus/taxi driver will automatically result in loss of bus/taxi transportation privileges for a pre-determined time since safety of the student and others, while on the bus/taxi is paramount.
- temporary time out from the classroom/playground with supervision either in another classroom, against the school wall, if outside, the bench at the office or another supervised area as determined by the Principal/Vice Principal.
- withdrawal from participation in extra-curricular activities (example: sports teams etc.)
- behavior contract.

**Out of school suspension,** (whether at a school related activity or off school property, where engaging in the activity will have an impact on the school climate at Simcoe Street Public School) shall be considered if it is believed that the students has engaged in any of the following activities :

- 1.Uttering(or writing) a threat to inflict serious bodily harm on another person.
- 2.Possessing alcohol or illegal drugs.
- 3.Being under the influence of alcohol.
- 4.Committing an act of vandalism that causes extensive damage to the property at or within Simcoe Street Public School.
- 5.Swearing at a teacher or at another person in a position of authority.
- 6.Bullying.\*\* (including cyber bullying)
- 7.Persistent opposition to authority.
- 8.Any act considered by the principal to be injurious to the physical, moral tone of the school or mental well-being of members of the school community.

\*\*Bullying is typically a form of repeated, behaviour that is directed at an individual that is intended to cause (or should be known to cause) fear, distress and or harm to another person’s body, self-esteem, or reputation. Bullying can be physical (hitting, pushing, tripping etc.), verbal (name calling, mocking, or making sexist, racist or homophobic comments); or social (excluding others from a group, spreading gossip or rumours).

It may also occur through the use of technology (spreading rumours, images, or hurtful comments through the use of e-mail or ANY form of social media such as Twitter, Facebook, Tumblr or other current sites; mobile phones, text messaging, Internet web sites, or other technology etc. .)

**BULLYING in any form is taken very seriously at  
Simcoe Street Public School.**

**The following provide clear expectations about appropriate and inappropriate standards of behaviour:**

**Bicycles, In line Skates, Roller Shoes, Skateboards, Scooters:**

**Explanation:**

1. Students are not to play or loiter in the vicinity of the secured bicycles anytime during the school day
2. In-line skates, skateboards, scooters are not used (in motion) while on school property however students may store these in their locker for the duration of the day.

**Care of School Property:**

**Explanation:**

1. Defacing school property with graffiti, inappropriate comments in or outside the school is prohibited.

**Prohibited Items:**

**Explanation:**

1. Certain products will not be allowed on school property due to the toxic and or potentially destructive/disruptive nature (example: chewing gum, toys, fidget toys unless prescribed by an Occupational Therapist).
2. Students must keep any electronic, mobile devices in their backpack/locker for the duration of the school day once they arrive on school property. Should students access his/her device from their locker during the school day, it will be expected that students will hand in their device to the teacher/principal for the duration of the school day followed by parent pick up of the device or it may be stored, with parental permission in the school safe for a week.
3. Personal iPods/iPods/digital cameras/ are not allowed unless indicated as part of an education program directed and monitored by a teacher.
4. The Principal has the right to prohibit any other items that are potentially destructive/disruptive to the school environment. Any loss, theft or damage incurred at the school is solely the responsibility of the owner

**Playground Behavior:**

**Explanation:**

1. Use assigned entry and exit doors.
2. Climbing fences, trees or any part of the building is not permitted.
3. No food or drink is permitted outside during Fitness Breaks. Students who have permission to go out for lunch during the second break, may not eat their food outside during the FITNESS BREAK. They must eat their off while off school property.

**Appropriate Dress/Attire:**

**Explanation:**

1. Hats are to be removed once students arrive at their locker and then left in his/her locker.
2. Appropriate footwear (hard sole shoes) must be worn at all times in the school building due to hygiene/safety reasons (in case of fire evacuations).
3. Appropriate gym attire and athletic footwear is required and worn during physical education classes as per teacher directive.
4. Students are not permitted to wear inappropriate clothing/attire which includes:
  - personal possessions bearing written statements or pictures that are offensive, degrading, racist, suggestive or refer to drug, alcohol and tobacco advertising.
  - shirts/skirts/pants/shorts that may expose personal/private parts as determined by the teacher/principal
  - tattoos (wipe off) on face or other visible areas are not allowed unless designated for a specific approved purpose (i.e. Terry Fox Run, Jump Rope for Heart etc).

Student dress at any outside-of-school sanctioned functions/activities will follow the same Simcoe Street Public School dress code.

**Fighting, Aggressive Behavior, Profane/Improper Language:**

**Explanation:**

1. Inappropriate remarks, swearing, gestures, jokes, insults, innuendoes about gender, disabilities, religion, racial or ethnic background, color of skin, place of birth, citizenship or ancestry are not permitted
2. Name calling (to self or other students) will be consequence.

**Snowballing:****Explanation:**

1. Potential danger for serious injury is too great to allow snowballing of any kind on school property or on the way to and from school.
2. Snowballing is very broadly defined, including the following: (throwing snowballs, 'ice' balls, chunks of ice, 'washing' faces or 'burying' students with snow, kicking snow at others, etc.).
3. Sliding on ice patches is not permitted due to potential serious harm.

**Conduct during Bus/Taxi /Van Transportation:****Explanation:**

1. Always keep aisles clear.
2. Keep windows closed unless the driver gives permission to open them
3. Do not throw anything inside or out the bus window.
4. Talk quietly (noise can be a hazardous distraction to the driver)
5. Harassment/intimidation/bullying will not be tolerated
6. Eating or drinking is not permitted on the bus/taxi/van.
7. Remain in your seat at all times.

**Weapons:****Explanation:**

1. Items which are prohibited because of their real and/or potential danger to self of others include, but are not limited to: flammable materials (matches, firecrackers, lighters); pocket/xacto knives; hard balls; and anything deemed as a potential weapon
2. Any item used to threaten or intimidate or inflict bodily harm to another person.

**Computer access and trespass****Explanation:**

1. No student shall commit the offense of computer trespass which is using another student's computer password/username to gain entry with the intention of deleting, altering, adding written passages or photos whether it be on Simcoe Street Public School computers or accessing social media. through a home computer to pretend to be another student.
2. Students shall not disclose a personal password/username to any other student at any time.
3. The Information Technology Digital Citizenship Agreement (Primary/Junior and Intermediate/Senior) is signed and adhered to by the student and supported by the parent/guardian each school year. Teachers always support the responsible use of technology and direct students to sites that are approved by the teacher at ALL times. Students will have access to computers once the form has been signed by the parent/guardian and returned to the school.

**Nutrition/Fitness Break Procedures:****Explanation:**

1. Students are expected to abide by the three 'restaurant' rules set forth in each classroom (i.e. not throw food items, stay in their designated seats until the bell signals the end of Nutrition Break, keep their voices at a quiet conversation). Students will be dismissed when the Nutrition Break bell rings and no sooner.
2. Students are not permitted inside the school prior to school or during Fitness Breaks, without the permission of a teacher/supervisor who is on outside supervision duty.
3. Food products/beverages are not allowed on the playground.

**Academic/Personal Integrity:****Explanation:**

1. A student shall not commit the offense of cheating, plagiarism or lying.
2. The term cheating includes providing or receiving unauthorized assistance in academics (including quizzes, tests, reports and assignments).
3. The term plagiarism includes the use of knowingly copying and pasting of information from a book or website and submitting this work as if these ideas were their own
4. Lying includes keeping the facts from or distorting the true facts/details about a situation or the persons involved, when a person in authority (i.e. teacher, staff member, Principal) has requested this information.

**Student Absences/Assignments that are handed in late:****Explanation:**

Students who are absent from teacher instruction/ assignments/tasks (due to vacations taken during the school year) may receive an Incomplete ("I") as recorded on the student's Report Card or "Progressing with difficulty" on the first Progress Report Card. Teacher led instruction, in class instruction and monitoring of student progress is important for the success of each child. Assignments/tasks that are not handed to the teacher within the time frame designated by the teacher will be considered 'late'. Therefore marks, as determined by the teacher, in line with DSBN policy, may be deducted from assignments that are late.

